




# CSIV-B AJAMBASSADORS

23/08/2016

## Guidelines for organizers

<b>AJAMBASSADORS: Board of Directors:</b>		
Erwin Mayer President	<a href="mailto:erwin.mayer@lamitronic.de">erwin.mayer@lamitronic.de</a>	
Véronique Sion Vice-president	<a href="mailto:vsion@integral-process.com">vsion@integral-process.com</a>	
António Damião member	<a href="mailto:a.damiao@aeg.pt">a.damiao@aeg.pt</a>	
Helmut Schwander Cashier	<a href="mailto:helmut.schwander@gmx.de">helmut.schwander@gmx.de</a>	
Lynda Birke Disciplinary committee	<a href="mailto:lb.thepublisher@care4free.net">lb.thepublisher@care4free.net</a>	 member
Ludo Dekkers Technical Director	<a href="mailto:ludodekkers@skynet.be">ludodekkers@skynet.be</a>	
Annemarie Hächler Technical Committee	<a href="mailto:annemarie.haechler@haepo.ch">annemarie.haechler@haepo.ch</a>	
Christophe Legué Technical Committee	<a href="mailto:christophe.legue@ctf.fr">christophe.legue@ctf.fr</a>	

	<p style="text-align: center;"><b>CSIV-B</b> <b>AJAMBASSADORS</b> <small>23/08/2016</small></p>
	<p style="text-align: center;"><b>Guidelines for organizers</b></p>

AJA's most important work consists of organizing the Ambassador Tour, which annually encompasses about 8 to 12 tournaments and makes its way through the European countries in renowned places.

AJA-tournaments are official FEI-competitions of the category CSIV-B

The defining essence of the AJA is that monetary prizes are not awarded.

The Ambassadors ride for their passion, for friendship and honour.

All information about AJAMBASSADORS can be found on our website:

<http://www.ajambassadors.com/27.html>



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#### Points of interest for organizers of AJA-competitions:

Next to a good accommodation (arena, paddock, stables, parking, showers, etcetera) please pay attention to following points:

Subject	Check
A good First Aid is very important, an ambulance stand-by is very much appreciated. Please take care that they are well visible and stand-by from 1 hour before the start of the competitions until 1 hour after the last competition of the day.	
A "goody-bag" for all competitors is appreciated. This bag usually consists a souvenir and information of the accommodation, hotels and restaurants in the neighborhood.	
Welcome-drink: please foresee a reception for all competitors the evening before the first day of the competitions: a few drinks and some snacks. You can make this as voluminous as you want. This reception is a good moment to announce domestic points.	
On Friday or Saturday-evening, a so-called Gala-dinner should be organized. This is an evening with dinner and music. Participants pay for this evening, generally the cost for this evening is at democratic prices.	
As mentioned above, AJA-tournaments are of FEI-category B, so monetary prizes are not awarded. However, prizes in kind are awarded, please foresee nice and useful gifts.	
There are 4 competitions for which AJA provides the plaques: <ul style="list-style-type: none"> <li>○ The Friendship Cup: Small Tour team competition: <ul style="list-style-type: none"> <li>▪ All 6 teams in the prize-giving ceremony</li> <li>▪ 4 trophies AJA for the winning team</li> <li>▪ 6 x 4 plaques AJA</li> </ul> </li> <li>○ The Ambassador Cup: Large Tour team competition: <ul style="list-style-type: none"> <li>▪ All 6 teams in the prize-giving ceremony</li> <li>▪ 4 trophies AJA for the winning team</li> <li>▪ 6 x 4 plaques AJA</li> </ul> </li> <li>○ The Challenge Cup: <ul style="list-style-type: none"> <li>▪ 16 combinations in the prize-giving ceremony</li> <li>▪ 1 prize of honor AJA</li> <li>▪ 16 plaques by AJA</li> </ul> </li> <li>○ The Europa Cup: <ul style="list-style-type: none"> <li>▪ 16 combinations in the prize-giving ceremony</li> <li>▪ 1 prize of honor AJA</li> <li>▪ 16 plaques by AJA</li> </ul> </li> </ul>	




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Competitions		number of prizes	number of combinations in prize-giving-ceremony	qty of plaques by organizer	qty of plaques by AJA	qty of ribbons by organizer	prizes in kind by organizer	prizes by AJA	
1	- Small Tour.	25%, minimum 10	10	10	-	25%, minimum 10	25%, minimum 10	-	
2	- Medium Tour.	25%, minimum 10	10	10	-	25%, minimum 10	25%, minimum 10	-	
3	- Large Tour.	25%, minimum 10	10	10	-	25%, minimum 10	25%, minimum 10	-	
4	- Small Tour.	25%, minimum 10	10	10	-	25%, minimum 10	25%, minimum 10	-	
5	- Medium Tour.	25%, minimum 10	10	10	-	25%, minimum 10	25%, minimum 10	-	
6	- Large Tour.	25%, minimum 10	10	10	-	25%, minimum 10	25%, minimum 10	-	
7	- Small Tour: team competition.	6 teams	6 teams	-	6x 4	6x 4	6x 4	4 trophies by AJA for the winning team	
8	- Large Tour: team competition.	6 teams	6 teams	-	6x 4	6x 4	6x 4	4 trophies by AJA for the winning team	
9	- Small Tour.	25%, minimum 10	10	10	-	25%, minimum 10	25%, minimum 10	-	
10	- Medium Tour.	25%, minimum 10	10	10	-	25%, minimum 10	25%, minimum 10	-	
11	- Large Tour: Grand Prix.	25%, minimum 10	10	10	-	25%, minimum 10	25%, minimum 10	-	
12	- Small Tour : Challenge Cup	16	16	-	16	16	16	1 prize of honour by AJA	
13	- Large Tour : Europa Cup.	16	16	-	16	16	16	1 prize of honour by AJA	

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## Briefing with the Jury president and his team of officials:

- AJA history and philosophy;

In October 1996 the International Association of Veteran Jumping Riders (VJR) was founded in Barcelona. At the General Assembly 2007, a change of name was decided. The new name is:

International Association of Jumping Riding Ambassadors (AJA). Today AJA unites over 300 active members from 12 European countries. In its 15 years the association has held more than 130 international tournaments. AJA is recognized by the FEI as the international section of the veteran sport of show jumping and has included it in its regulations.

The Ambassadors ride for their passion, for friendship and honour.

- link to our website with News archives, calendar, various rules, rankings, pictures of our tournaments, etcetera : [www.ajambassadors.com](http://www.ajambassadors.com)



## CSIV-B AJAMBASSADORS

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### Guidelines for organizers

**Briefing with the Jury president and his team of officials:**

- Prize-giving ceremonies:

Competitions		number of prizes	number of combinations in prize-giving-ceremony	qty of plaques by organizer	qty of plaques by AJA	qty of ribbons by organizer	prizes in kind by organizer	prizes by AJA	
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### Briefing with the course-designer by the technical delegate:

What is an AJA-technical-delegate ?

This person is the official AJA-spokesman for the athletes.

He knows the capacities of our ambassadors and their horses.

The courses:

For the Small Tour:

- the lines should not be difficult, please try to avoid technical designs.
- Height: maximum 1m10
- No water-jump

For the Medium Tour:

- These combinations are a bit more experienced, so the lines still not difficult, and still not a technical design.
- Height: maximum 1m15
- No water-jump

For the Large Tour:

- These combinations are more experienced: the lines still not difficult, the design maybe more technical.
- Height: maximum 1m20, Grand Prix and Europa Cup on the third day maximum 1m25
- No water-jump

Explanation of:

- AJA-Tour
- AJA Cup-rules
- Small, Medium and Large Tour: heights, widths of obstacles, see also schedule
- Quality of athletes and horses present at the show
- Time allowed in the various courses
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### Briefing with the speaker:

- AJA history and philosophy:

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The Ambassadors ride for their passion, for friendship and honour.

- link to our website with News archives, calendar, various rules, rankings, pictures of our tournaments, etcetera : [www.ajambassadors.com](http://www.ajambassadors.com)
- Different quantity of prizes compared to standard FEI shows: see table below.
- ALWAYS use the term **AMBASSADOR**, NEVER veteran rider
- Introduction of competitors and their results always in their own language
- In case of a clear round, play a tune from the country of the competitor
- give information about the ranking of the riders (certainly for top 3-5):  
all rankings in special map for speaker.
- prepare your information about the competitions in advance:
  - height: Small Tour, Medium Tour or Large Tour
  - type of competition
  - F.E.I. article for this competition
  - Who is the sponsor of the competition
  - What are the activities of this sponsor
  - Who will present the cup to the winner
  - Who will present the prizes in kind
  - Who will present the plaques
  - Who will present the ribbons
  - ...





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### Briefing with the show-secretariat:

Subject	Check
Copy of ranking Challenge Cup, to be posted up at show-secretariat: <a href="http://www.ajambassadors.com/cup-results.html">http://www.ajambassadors.com/cup-results.html</a>	
Copy of ranking Europa Cup, to be posted up at show-secretariat: <a href="http://www.ajambassadors.com/cup-results.html">http://www.ajambassadors.com/cup-results.html</a>	
Copy of ranking of Friendship Cup of Nations, to be posted up at show-secretariat: <a href="http://www.ajambassadors.com/cup-results.html">http://www.ajambassadors.com/cup-results.html</a>	
Copy of ranking of Ambassador Cup of Nations, to be posted up at show-secretariat: <a href="http://www.ajambassadors.com/cup-results.html">http://www.ajambassadors.com/cup-results.html</a>	
Copy of ranking "Best of Ambassadors" , to be posted up at show-secretariat: <a href="http://www.ajambassadors.com/cup-results.html">http://www.ajambassadors.com/cup-results.html</a>	
Copy of status AJA-members, contribution: <a href="http://www.ajambassadors.com/members.html">http://www.ajambassadors.com/members.html</a> <ul style="list-style-type: none"> <li>○ Check entries with status of contribution of members:               <ul style="list-style-type: none"> <li>▪ No AJA-contribution paid = no entry in Challenge Cup or Europa Cup.</li> </ul> </li> <li>○ Eligible to participate in all competitions of an AJA tournament, with the exception of the Challenge Cup and Europa Cup qualifying competitions are following athletes: AJA members who have paid their membership fee, candidates for AJA membership and possibly guest athletes invited by the organizer, who fulfil the conditions required in V-Statute of FEI</li> </ul>	
Check the starting list of Friendship Cup of Nations: <ul style="list-style-type: none"> <li>○ No 1 team per country:               <ul style="list-style-type: none"> <li>▪ Name correctly</li> <li>▪ At least 3 athletes of the No 1-team are to be member of AJA and from the same Nation</li> </ul> </li> <li>○ Maximum 3 teams per Nation</li> <li>○ "Free" athletes can form "European teams".</li> </ul>	



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Check the starting list of Ambassador Cup of Nations:

- No 1 team per country:
  - Name correctly
  - At least 3 athletes of the No 1-team are to be member of AJA and from the same Nation
- Maximum 3 teams per Nation
- "Free" athletes can form "European teams".

Check the starting list of Challenge Cup:

- No AJA-contribution paid = no entry in Challenge Cup.

Check the starting list of Europa Cup:

- No AJA-contribution paid = no entry in Europa Cup.

**Results of all classes are to be sent as separate Excel-files to:**

<b>Annemarie Hächler</b>	<a href="mailto:annemarie.haechler@haepo.ch">annemarie.haechler@haepo.ch</a>
<b>António Damião</b>	<a href="mailto:a.damiao@aeq.pt">a.damiao@aeq.pt</a>
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<b>Erwin Mayer</b>	<a href="mailto:erwin.mayer@lamitronic.de">erwin.mayer@lamitronic.de</a>
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