

**I. DENOMINATION OF THE EVENT**

Venue:

Date:

NF:

Indoor:

Outdoor:

**EVENT CATEGORIES:**

- |                                 |                                  |                                  |                                   |  |
|---------------------------------|----------------------------------|----------------------------------|-----------------------------------|--|
| CSIO5* <input type="checkbox"/> | CSI5*-W <input type="checkbox"/> | CSI5* <input type="checkbox"/>   | CSIU25-A <input type="checkbox"/> | CSIU25-B <input type="checkbox"/>          |
| CSIO4* <input type="checkbox"/> | CSI4*-W <input type="checkbox"/> | CSI4* <input type="checkbox"/>   | CSIY-A <input type="checkbox"/>   | CSIY-B <input type="checkbox"/>            |
| CSIO3* <input type="checkbox"/> | CSI3*-W <input type="checkbox"/> | CSI3* <input type="checkbox"/>   | CSIJ-A <input type="checkbox"/>   | CSIJ-B <input type="checkbox"/>            |
| CSIO2* <input type="checkbox"/> | CSI2*-W <input type="checkbox"/> | CSI2* <input type="checkbox"/>   | CSIch-A <input type="checkbox"/>  | CSIch-B <input type="checkbox"/>           |
| CSIO1* <input type="checkbox"/> | CSI1*-W <input type="checkbox"/> | CSI1* <input type="checkbox"/>   | CSIV-A <input type="checkbox"/>   | CSIV-B <input checked="" type="checkbox"/> |
| CSIOY <input type="checkbox"/>  |                                  | CSIL1* <input type="checkbox"/>  | CSIAm-A <input type="checkbox"/>  | CSIAm-B <input type="checkbox"/>           |
| CSIOJ <input type="checkbox"/>  |                                  | CSIYH2* <input type="checkbox"/> | CSIP <input type="checkbox"/>     |  |
| CSIOp <input type="checkbox"/>  |                                  | CSIYH1* <input type="checkbox"/> |                                   |  |
| CSIOCh <input type="checkbox"/> |                                  |                                  |                                   |  |

Championship

Games

**II. GENERAL CONDITIONS**

- FEI Statutes, 23<sup>rd</sup> edition, effective 29 April 2014
- FEI General Regulations, 23<sup>rd</sup> edition, effective 1 January 2009, updates effective 1 January 2017
- FEI Veterinary Regulations, 13<sup>th</sup> edition 2014, effective 1 January 2016, updates effective 1 January 2017
- **The Jumping Rules and its Annexes, 25<sup>th</sup> edition, updates effective 1 January 2017**
- **CSI Invitation System according to Annex V of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1 January 2017**
- **CSI AND CSIO Requirements according to Annex VI of the FEI Jumping Rules and its Annexes 25<sup>th</sup> edition, effective 1 January 2017**
- **CSI/CSIO Prize Money requirements 2017**  
[http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202017\\_0.pdf](http://inside.fei.org/system/files/Final%20CSI-CSIOs%20-%202017_0.pdf)
- **Longines Rankings – Groups Categories 2017**  
[http://inside.fei.org/system/files/Final%20Longines%20Ranking%20Groups%20-%202017\\_0.pdf](http://inside.fei.org/system/files/Final%20Longines%20Ranking%20Groups%20-%202017_0.pdf)
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, effective 1 January 2015, updates effective 1 January 2016
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon 2015 WADA Code, effective 1 January 2015
- All subsequent published revisions/updates, the provisions of which will take precedence.

\*\*\*\*\*

**THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**

Approved by the FEI, Lausanne, on

John P. Roche  
FEI Director Jumping

**NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event.**

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### **III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE**

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: [www.fei.org](http://www.fei.org).

## **IV. GENERAL INFORMATION**

### **1. ORGANISER**

Name:  
Address:  
Telephone:  
Fax:  
Email:  
Website:

Contact Details Show Ground:

Address:  
Telephone:  
GPS Coordinates:  
Accessibility details (directions by road, nearest airport / train station):

### **2. ORGANISING COMMITTEE**

Honorary President:  
President of the Event:  
Show Secretary:  
Press Officer:

### **3. EVENT DIRECTOR**

Name:  
Address:  
Telephone:  
Mobile:  
Fax:  
Email:

### **4. STABLE MANAGER**

Name:  
Telephone:  
Email:

**CHECKLIST FOR DRAFT SCHEDULE  
JUMPING 2017**



**V. OFFICIALS**

\* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President					*
		Ground Jury Member					
		Ground Jury Member					
		Ground Jury Member					
2	Foreign Judge	Foreign Judge				*	
3	Foreign Technical Delegate	Foreign Technical Delegate					
4	Course Designer	Course Designer					*
		Assistant Course Designer					
		Assistant Course Designer					
5	Appeal Committee	Appeal Committee President					
		Appeal Committee Member					
		Appeal Committee Member					

**CHECKLIST FOR DRAFT SCHEDULE  
JUMPING 2017**



6	Chief Steward	Chief Steward					*
7	Foreign Steward (only for 5* Events)	Foreign Steward					*
7	Assistants Stewards	Assistant Steward					
		Assistant Steward					
		Assistant Steward					
		Assistant Steward					
8	FEI Veterinary Delegate	FEI Veterinary Delegate					*
	Veterinary Commission	Veterinary Commission President					*
		Foreign Veterinary Delegate					*
		Assistant FEI Delegate					
9	Veterinary Service Manager (VSM)	Veterinary Service Manager					
	Treating Veterinarian (VR Art 1010)	FEI Permitted Treating Veterinarian					*
10	Medical Doctor	Medical Doctor					*
11	Farrier	Farrier					
12	NF Delegate	NF Delegate (if applicable)					*

## VI. INVITATIONS

*In principle this CSIV B is an AJA event of invitation. All AJA members are invited to participate. Furthermore the organizer can invite possible candidates for AJA membership and a limited number of guest athletes. Conditions are that these athletes fulfil the age requirements and that during the current year they do not jump in classes whose initial course is higher than 1,35m.*

*Not admitted at AJA events are athletes who were AJA members but were excluded by the AJA General Assembly for any reasons.*

*In Qualifying and Final Competitions of the AJA Challenge Cup, only AJA members can participate who are registered for this cup.*

*At Qualifying and Final Competition of the AJA Europa and AJA Challenge Cups, only AJA members receive points who are registered for the cups and who have paid their AJA membership for the current year.*

*Horses starting at the same event in national or international competitions, are not allowed to participate in CSIV-B competition.*

### 1. GENERAL

Horses are not permitted to be changed from one CSI star level to another CSI star level during the same Event.

CSIs: According to the CSI Invitation Rules (refer to Jumping Rules, Annex V)

Maximum number of athletes to be invited: 100

Percentage of athletes invited from the top of the Longines Rankings (applicable only for CSI2\*/3\*/4\*/5\* where the number of athletes invited is limited):

NFs invited (applicable for CSI1\* only):

Reserve NFs (applicable for CSI1\* only):

Percentage of home athletes to be invited:

Percentage of OC Wild Cards (max. 20% for CSI2\*-CSI5\*):

FEI Wild Cards (max. 1 for CSI5\*, max. 2 for CSI2\*-CSI4\*):

Overall maximum number of horses that may be entered:

Number of horses per athlete: 3

CSIOs:

NFs invited with a Team:

Reserve NFs for Teams:

Total number of athletes:

Number of Individual home athletes:

Number of horses per athlete:

Number of Teams:

Number of athletes per team:

Number of individual athletes per NF represented by a Team:

Number of Individual athletes per NF not represented by a Team (max 2):

FEI Team Wild Card:

FEI Individual Wildcards (max 2)

The Longines Rankings number \_\_\_\_\_, established three (3) months prior to this Event, will be used for the invitation of athletes (applicable for CSI2\*/CSI3\*/CSI4\*/CSI5\* events worldwide).

The Longines Rankings number \_\_\_\_\_, will be used for the invitation of athletes (applicable for

events in the Longines FEI World Cup™ Western European League).

For FEI Nations Cup™ European Division 1 Events only: The Longines Rankings number , established four weeks prior to the start of the Event, will be used for the invitation of the five athletes from the top 30.

Athletes are invited by the Organiser through their National Federation in accordance with the CSI Invitation Rules (refer to Jumping Rules Annex V). Following implementation of the FEI online Invitation System, the invitation of athletes from the top of the Longines Rankings will be fully automated. For CSI2\*-5\* events where the total number of athletes invited is restricted, invitations will be automatically issued in three phase cycles to all athletes having the right to participate based on their position in the Longines Ranking, and to their NFs, until the closing date for entries of athletes selected from the top of the Longines Ranking.

One (1) groom per athlete.



## VII. ENTRIES

### IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at: <http://inside.fei.org/fei/your-role/nfs/entry-system>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

#### 1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 25<sup>th</sup> edition, updates effective 1 January 2017.

##### **Deadlines for Entries:**

Nominated Entries:

(NB: Nominated Entries apply to Championships and Games **ONLY**)

Preliminary deadline date for entries of athletes invited in descending order from the top of the Longines Ranking:\*

(Sunday 6 weeks before week of event)  
(athletes who decline the invitation are replaced in descending order of the Longines Ranking)

Second deadline date for entries of athletes from the top of the Longines Ranking:\*

(Sunday 4 weeks before week of event)  
(athletes who decline the invitation are replaced in descending order of the Longines Ranking)

Last deadline date for entries of athletes invited from the top of the Longines Ranking:

(Sunday 2 weeks before week of event)

Deadline date for entries of home athletes selected by the home NF:

(Sunday 4 weeks before week of event)  
(vacant invitations revert to athletes from the top of the Longines Ranking if the quota for home athletes selected by NF is not filled)

(\*The above deadlines are applicable for CSI2\*-5\* events held prior to the implementation of the FEI online Invitation System.)

Definite Entries:

Last date for substitutions:

**Entry fee per horse:**

(VAT excluded)

Stabling fee per horse:

(May not be charged for CSIs in Europe or for CSIOs worldwide)

##### **VAT**

**Total fee per horse:**

For details on the maximum entry fee that may be charged please refer to Jumping Rules Annex VI: CSI Requirements for Europe and North America / CSIO Requirements Worldwide.

**2. NO-SHOWS/LATE WITHDRAWALS**

**NB:** In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

**Amount charged:**

**3. ADDITIONAL FEES/CHARGES BY THE ORGANISER**

All additional fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

EADCMP Fee:                      Included in entry fee                       Not included in entry fee   
Lower Level Events (CIMs)                      CHF 18 per horse per event  
(For definition of CIMs see Appendix E of the FEI General Regulations)  
Higher Level Events                      CHF 25 per horse per event  
(All other events not defined as CIMs)

Electricity (upon request):

Manure disposal:

Hay:

Straw:

Shavings:

Other (please specify):

**All aforementioned amounts are including VAT**

VAT number of the organiser:

Space for organiser to include details if necessary
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# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2017



## VIII. TIMETABLE

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables			
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>			
• Horse Re-Inspection			
• Chefs d'Equipes Meeting at CSIO's (FEI Jumping Rules article 253)			

Competitions CSIV-B:	Day	Date	Time	Art	Prize Money
• Declaration of Starters				////////	//////////
• Competition 1: Small Tour 1m10	Friday				
• Competition 2: Medium Tour 1m15	Friday		following		
• Competition 3: Large Tour 1m20	Friday		following		
• Competition 4: Small Tour 1m10	Saturday				
• Competition 5: Medium Tour 1m15	Saturday		following		
• Competition 6: Large Tour 1m20	Saturday		following		
• Competition 7: Small Tour Team Competition 1m10	Saturday		following	265.2, 273.1, 3.1, 4.1	
• Competition 8: Large Tour Team Competition 1m20	Saturday		following	265.2, 273.1, 3.1, 4.1	
• Competition 9: Small Tour 1m10	Sunday				
• Competition 10: Medium Tour 1m15	Sunday		following		
• Competition 11: Large Tour Grand Prix 1m20	Sunday		following	238.2.2	
• Competition 12: Small Tour Challenge Cup 1m10	Sunday		following	273.1, 2.1, 3.3.1 and 4.3	
• Competition 13 Large Tour Europa Cup 1m20	Sunday		following	273.1, 2.1, 3.3.1 and 4.3	
• Total Prize Money	No Prize Money: Prizes in kind				
• Prizes in Kind					

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2017

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Applicable government tax to be deducted from Prize Money (see also p. 25): \_\_\_\_\_%

## GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award -	(Prize description and value)
Best foreign athlete -	(Prize description and value)
Best home athlete -	(Prize description and value)
Team awards -	(Prize description and value)

## PRIZE – CLASSIFICATION:

## IX. COMPETITION DETAIL

**FIRST DAY :** Friday **DATE** (dd/mm/yy) : \_\_\_\_\_

**Each horse may compete in 2 competitions the first day, but combinations participating in competition 1 (Small Tour) cannot participate in competition 3 (Large Tour).**

**Note:**

Choose the type of competition.

Bear in mind the horses welfare: not too many starts per horse per tournament !

**COMPETITION No: 1 Small Tour**

**Time:**

**Combinations that participate in this competition are not allowed to participate in competition n° 3.**

Type of Competition: Small Tour, Two Phases Special Acc. to Article: 274.5.6

Competition description: Competition in 2 phases

First phase : Table A not against the clock (min : 5 obstacles – max : 7 obstacles)  
Unless eliminated, athletes penalized in the first phase may continue in the second phase.

Second phase : Table A against the clock - remaining obstacles (total of min. 11 and max. 13 obstacles in both phases)

Placing : according to the aggregate penalties in both phases (faults on obstacles and penalties for exceeding the time allowed in both phases) and, if necessary, according to the time of the 2nd phase.

Jump-off (if any)	No
Speed/Fixed time	350 m/ min
Obstacles height:	max 1m10
Number of horses per athlete	3
Number of Starters:	100* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)
Total prize money:	Prizes in Kind
Chart to be used:	1 (25% to winner) <input type="checkbox"/> N.A.
	2 (33% to winner) <input type="checkbox"/> N.A.

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Prizes in Kind

OR

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2017



Type of Competition: Small Tour, Penalties and Time Acc. to Article: 238.2.1

Competition description: Athletes with equality of penalties for any place are placed in accordance with the time taken to complete the round.

Jump-off (if any) no  
Speed/Fixed time 350 m/ min  
Obstacles height: max 1m10  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)  
Total prize money: prizes in kind  
Chart to be used: 1 (25% to winner)  N.A.  
2 (33% to winner)  N.A.

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.

\* \* \* \* \*

## COMPETITION No: 2 Medium Tour

Time:

Type of Competition: Medium Tour, Two Phases Special Acc. to Article: 274.5.6

Competition description: Competition in 2 phases

First phase : Table A not against the clock (min : 5 obstacles – max : 7 obstacles)

Unless eliminated, athletes penalized in the first phase may continue in the second phase.

Second phase : Table A against the clock - remaining obstacles (total of min. 11 and max. 13 obstacles in both phases)

Placing : according to the aggregate penalties in both phases (faults on obstacles and penalties for exceeding the time allowed in both phases) and, if necessary, according to the time of the 2nd phase.

Jump-off (if any) no  
Speed/Fixed time 350 m/ min  
Obstacles height: max 1m15  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)  
Total prize money: prizes in kind  
Chart to be used: 1 (25% to winner)  N.A.  
2 (33% to winner)  N.A.

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.

OR

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2017



Type of Competition: Medium Tour, Penalties and Time Acc. to Article: 238.2.1

Competition description: Athletes with equality of penalties for any place are placed in accordance with the time taken to complete the round

Jump-off (if any) no  
Speed/Fixed time 350 m/ min  
Obstacles height: max 1m15  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)  
Total prize money: prizes in kind  
Chart to be used: 1 (25% to winner)  N.A.  
2 (33% to winner)  N.A.

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.

**COMPETITION No: 3 Large Tour**

**Time:**

**This competition is not open for combinations that have participated in competition n° 1.**

**Combinations that participate in this competition are not allowed to participate in competition n° 7 (Small Tour Team competition).**

Type of Competition: Large Tour, Two Phases Special Acc. to Article: 274.5.6

Competition description: Competition in 2 phases

First phase : Table A not against the clock (min : 5 obstacles – max : 7 obstacles)  
Unless eliminated, athletes penalized in the first phase may continue in the second phase.

Second phase : Table A against the clock - remaining obstacles (total of min. 11 and max. 13 obstacles in both phases)

Placing : according to the aggregate penalties in both phases (faults on obstacles and penalties for exceeding the time allowed in both phases) and, if necessary, according to the time of the 2nd phase.

Jump-off (if any) no  
Speed/Fixed time 350 m/ min  
Obstacles height: max 1m20  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)  
Total prize money: prizes in kind  
Chart to be used: 1 (25% to winner)  N.A.  
2 (33% to winner)  N.A.

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.

OR

Type of Competition: Large Tour, Penalties and Time Acc. to Article: 238.2.1

Competition description: Athletes with equality of penalties for any place are placed in accordance with the time taken to complete the round

Jump-off (if any) no  
Speed/Fixed time 350 m/ min  
Obstacles height: max 1m20  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)  
Total prize money: prizes in kind  
Chart to be used: 1 (25% to winner)  N.A.  
2 (33% to winner)  N.A.

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.

\* \* \* \* \*

**SECOND DAY : Saturday** \_\_\_\_\_ **DATE** (dd/mm/yy) : \_\_\_\_\_

**Combinations can participate this second day in only 1 competition.**

**COMPETITION No: 4 Small Tour**

**Time:**

**Combinations that participate in this competition are not allowed to participate in competition n° 11 (Grand Prix) or n° 13 (Europa Cup) for the Large Tour.**

Type of Competition: Small Tour, Penalties and Time Acc. to Article: 238.2.1

Competition description: Athletes with equality of penalties for any place are placed in accordance with the time taken to complete the round

Jump-off (if any) no  
Speed/Fixed time 350 m/ min  
Obstacles height: max 1m10  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)



## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2017



Total prize money: prizes in kind  
Chart to be used: 1 (25% to winner)  N.A.  
2 (33% to winner)  N.A.  
Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: not applicable

OR

Type of Competition: Small Tour, Two Phases Acc. to Article: 274.5.3

Competition description: Competition in 2 phases

First phase : Table A against the clock (min : 5 obstacles – max : 7 obstacles)  
Athletes penalized in the first phase are halted by ringing the bell after they have jumped the last obstacle or when the time allowed for the first phase has been exceeded, after crossing the finishing line of the first phase. They must stop after crossing the first finishing line.

Second phase : Table A against the clock - remaining obstacles (total of min. 11 and max. 13 obstacles in both phases)

Placing : according to the penalties and time in the second phase and, if necessary, to the penalties and time of the first phase.

Jump-off (if any) no  
Speed/Fixed time 350 m/ min  
Obstacles height: max 1m10  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)  
Total prize money: prizes in kind  
Chart to be used: 1 (25% to winner)  N.A.  
2 (33% to winner)  N.A.

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.

### COMPETITION No: 5 Medium Tour

Time:

**Combinations that participate in this competition are not allowed to participate in competition n° 11 (Grand Prix), n° 12 (Challenge Cup) or n° 13 (Europa Cup).**

Type of Competition: Medium Tour, Penalties and Time Acc. to Article: 238.2.1

Competition description: Athletes with equality of penalties for any place are placed in accordance with the time taken to complete the round

Jump-off (if any) no  
Speed/Fixed time 350 m/ min  
Obstacles height: max 1m15  
Number of horses per athlete 3  
Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)  
Total prize money: prizes in kind

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2017



Chart to be used: 1 (25% to winner)  N.A.  
2 (33% to winner)  N.A.

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.

**OR**

Type of Competition: Medium Tour, Two Phases Acc. to Article: 274.5.3

Competition description: Competition in 2 phases

First phase : Table A against the clock (min : 5 obstacles – max : 7 obstacles)

Athletes penalized in the first phase are halted by ringing the bell after they have jumped the last obstacle or when the time allowed for the first phase has been exceeded, after crossing the finishing line of the first phase. They must stop after crossing the first finishing line.

Second phase : Table A against the clock - remaining obstacles (total of min. 11 and max. 13 obstacles in both phases)

Placing : according to the penalties and time in the second phase and, if necessary, to the penalties and time of the first phase.

Jump-off (if any) no

Speed/Fixed time 350 m/ min

Obstacles height: max 1m15

Number of horses per athlete 3

Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)

Total prize money: prizes in kind

Chart to be used: 1 (25% to winner)  N.A.

2 (33% to winner)  N.A.

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.

**COMPETITION No: 6 Large Tour**

**Time:**

**Combinations that participate in this competition are not allowed to participate in competitions n°9 (Small Tour) or n°12 (Challenge Cup).**

Type of Competition: Large Tour, Penalties and Time Acc. to Article: 238.2.1

Competition description: Athletes with equality of penalties for any place are placed in accordance with the time taken to complete the round

Jump-off (if any) no

Speed/Fixed time 350 m/ min

Obstacles height: max 1m20

Number of horses per athlete 3

Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)

Total prize money: prizes in kind

Chart to be used: 1 (25% to winner)  N.A.

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2017



2 (33% to winner)  N.A.

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.

OR

Type of Competition: Large Tour, Two Phases Acc. to Article: 274.5.3

Competition description: Competition in 2 phases

First phase : Table A against the clock (min : 5 obstacles – max : 7 obstacles)

Athletes penalized in the first phase are halted by ringing the bell after they have jumped the last obstacle or when the time allowed for the first phase has been exceeded, after crossing the finishing line of the first phase. They must stop after crossing the first finishing line.

Second phase : Table A against the clock - remaining obstacles (total of min. 11 and max. 13 obstacles in both phases)

Placing : according to the penalties and time in the second phase and, if necessary, to the penalties and time of the first phase.

Jump-off (if any) no

Speed/Fixed time 350 m/ min

Obstacles height: max 1m20

Number of horses per athlete 3

Number of Starters: 100\* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)

Total prize money: prizes in kind

Chart to be used: 1 (25% to winner)  N.A.

2 (33% to winner)  N.A.

Please specify prize money amount for each athlete placed 13<sup>th</sup> and beyond: Not applicable.

\* \* \* \* \*

**COMPETITION No: 7 Small Tour AJA Team Competition**

**Time:**

**Combinations that participate in this competition are not allowed to participate in competitions n° 11 (Grand Prix) or n° 13 (Europa Cup).**

**Horses may not have participated in competition n° 3 (Large Tour) on Friday.**

### Counting for the AJA Friendship Cup 2017

Type of Competition: Jumping competition with 2 identical rounds and jump-off.

Acc. to Article: 265.2;273.1;3.1;4.1;264.9.2

+ AJA-Rules "Friendship Cup"

Competition description:

- Other team competitions: other competitions for teams may be organized, according to the conditions in the schedule. However, they may never be called Nations Cup competition or Sponsor Team competition. There can be no reference to representation of a nation.
- This competition comprises, with the same speed, two courses, identical or different, either in track or in number of obstacles or in the dimensions of the obstacles. Each athlete must participate with the same horse. Athletes, who have been eliminated or who have retired during the first round, may not take part in the second round and may not be placed.
- First round: against the clock

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2017



- Second round: not against the clock. Starting order: reverse order of penalties and time in the 1st round; athletes retain their drawn order in case of equality of penalties.
- Jump-off starting order: same as 2nd round
- Placing of teams after the second round is decided as follows: the total penalties of the best three athletes per team in the first round are added to the total penalties of the best three athletes per team in the second round. In case of equality of penalties for the first place, there will be a jump-off in which one athlete per team will participate. The Chef d'Equipe determines which member of his team will participate in the jump-off. Any one of the four team members may take part in the jump-off. The jump-off takes place against the clock over a min. of six obstacles. In case of equality of penalties and time after the jump-off, the teams concerned will be placed equal first.

Teams:	A team consists of 4 or 3 athletes. Teams may be composed of athletes of different nations. Teams selected by AJA-delegates.
Jump-off (if any)	Yes
Speed/Fixed time	350 m/min
Obstacles height:	1m10, no water-jump
Number of horses per athlete	1, exceptionally, the jury may authorize 2 horses per athlete but not in the same team and only if it is to complete a team.
Number of Starters:	max 12 teams
Total prize money:	4 prizes of Honour by AJA for the winning team, 6X4 plaques by AJA, 6x4 prizes in kind by organizer

### **COMPETITION No: 8 Large Tour AJA Team Competition**

**Time:**

**Combinations that participate in this competition are not allowed to participate in competitions n°9 (Small Tour) or n°12 (Challenge Cup).**  
**Horses may not have participated in competition n°1 (Small Tour) on Friday.**

### **Counting for the AJA Ambassador Cup 2017**

Type of Competition: Jumping competition with 2 identical rounds and jump-off.  
Acc. to Article: 265.2;273.1;3.1;4.1;264.9.2  
+ AJA-Rules "Ambassador Cup"

#### Competition description:

- Other team competitions: other competitions for teams may be organized, according to the conditions in the schedule. However, they may never be called Nations Cup competition or Sponsor Team competition. There can be no reference to representation of a nation.
- This competition comprises, with the same speed, two courses, identical or different, either in track or in number of obstacles or in the dimensions of the obstacles. Each athlete must participate with the same horse. Athletes, who have been eliminated or who have retired during the first round, may not take part in the second round and may not be placed.
- First round: against the clock
- Second round: not against the clock. Starting order: reverse order of penalties and time in the 1st round; athletes retain their drawn order in case of equality of penalties.
- Jump-off starting order: same as 2nd round
- Placing of teams after the second round is decided as follows: the total penalties of the best three athletes per team in the first round are added to the total penalties of the best three athletes per team in the second round. In case of equality of penalties for the first place, there will be a jump-off in which one athlete per team will participate. The Chef d'Equipe determines which member of his team will participate in the jump-off. Any one of the four team members may take part in the jump-off. The jump-off takes place against the clock over a min. of six obstacles. In case of equality of penalties and time after the jump-off, the teams concerned will be placed equal first.

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2017



Teams:	A team consists of 4 or 3 athletes. Teams may be composed of athletes of different nations. Teams selected by AJA-delegates.
Jump-off (if any)	Yes
Speed/Fixed time	350 m/min
Obstacles height:	1m20, no water-jump
Number of horses per athlete	1, exceptionally, the jury may authorize 2 horses per athlete but not in the same team and only if it is to complete a team.
Number of Starters:	max 12 teams
Total prize money:	4 prizes of Honour by AJA for the winning team, 6X4 plaques by AJA, 6x4 prizes in kind by organizer

**THIRD DAY : Sunday** \_\_\_\_\_ **DATE (dd/mm/yy) :** \_\_\_\_\_

**Combinations can participate this third day in only 1 competition.**

**COMPETITION No: 9**      **Small Tour**      **Time:**  
**Horses may not have participated in competitions n°6 (Large Tour) or n°8 (team competition Large Tour).**

Type of Competition:      Accumulator competition      Acc. to Article: 269.5.1

**Competition description:**

- This competition takes place over six, eight or ten obstacles with an increasing difficulty. Combination obstacles are not allowed. The increasing difficulty is not solely due to the height and spread of the obstacles, but also to the difficulty of the track.
- Bonus points are awarded as follows: one point for obstacle number one not knocked down, two points for number two, three points for number three, etc.... with a total of 21, 36 or 55 points. No point is awarded for an obstacle knocked down. Faults other than knock-downs are penalized as for Table A.
- This competition may take place either with the first round against the clock without a jump-off. For the last obstacle of the course, an alternative obstacle may be provided, of which one element may be designated for Joker. The Joker must be more difficult than the alternative obstacle and carry double points. If the Joker is knocked down, these points must be deducted from the total points obtained so far by the athlete.

Jump-off (if any)	No
Speed/Fixed time	350 m/min
Obstacles height:	max 110 cm, no water-jump
Number of horses per athlete	3
Number of Starters:	100 * (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)
Total prize money:	In kind + 12 plaques

**COMPETITION No: 10**      **Medium Tour**      **Time:**

Type of Competition:      Accumulator competition      Acc. to Article: 269.5.1

**Competition description:**

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2017



- This competition takes place over six, eight or ten obstacles with an increasing difficulty. Combination obstacles are not allowed. The increasing difficulty is not solely due to the height and spread of the obstacles, but also to the difficulty of the track.
- Bonus points are awarded as follows: one point for obstacle number one not knocked down, two points for number two, three points for number three, etc.... with a total of 21, 36 or 55 points. No point is awarded for an obstacle knocked down. Faults other than knock-downs are penalized as for Table A.
- This competition may take place either with the first round against the clock without a jump-off. For the last obstacle of the course, an alternative obstacle may be provided, of which one element may be designated for Joker. The Joker must be more difficult than the alternative obstacle and carry double points. If the Joker is knocked down, these points must be deducted from the total points obtained so far by the athlete.

Jump-off (if any)	No
Speed/Fixed time	350 m/min
Obstacles height:	max 115 cm, no water-jump
Number of horses per athlete	3
Number of Starters:	100 * (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)
Total prize money:	In kind + 12 plaques

\* \* \* \* \*

**COMPETITION No: 11 Grand Prix Large Tour Time:**  
**Horses may not have participated in competitions n° 4 (Small Tour), n° 5 (Medium Tour) or n°7 (Small Team competition) on Saturday.**

Type of Competition: Table A with jump-off Acc. to Article: 238.2.2

Competition description: This is a competition against the clock, but in the event of equality of penalties for first place, there will be one jump-off against the clock. Other athletes are placed according to their penalties and time in the first round.

Jump-off (if any)	no
Speed/Fixed time	<b>375 m/ min</b>
Obstacles height:	max 1m20, no water-jump
Number of horses per athlete	1
Number of Starters:	100* (if more than 100 take part then, the competition must be divided and the equivalent amount of prize money must be provided.)
Total prize money:	In kind + 12 plaques

**COMPETITION No: 12 Small Tour Challenge Cup Time:**  
**Horses may not have participated in competitions n° 5 (Medium Tour), n°6 (Large Tour) or n°8 (Large Tour Team competition) on Saturday.**

### Counting for the AJA Challenge Cup 2017

Open only to athletes who are registered for the Challenge Cup 2017.

Type of Competition: Jumping competition with 2 different rounds, without jump-off  
Acc. To Article: 273.1;2.2;3.3.1;4.3 + AJA Rules "Challenge Cup".

## CHECKLIST FOR DRAFT SCHEDULE JUMPING 2017



### Competition description:

- This competition comprises, with the same speed, two courses, identical or different, either in track or in number of obstacles or in the dimensions of the obstacles. Each athlete must participate with the same horse. Athletes, who have been eliminated or who have retired during the first round, may not take part in the second round and may not be placed.
- all clear rounds in accordance with their placing in the first round (penalties and time or penalties only, according to the conditions of the schedule).
- First round: against the clock
- Second round: against the clock. Starting order: reverse order of penalties and time in the 1st round; athletes retain their drawn order in case of equality of penalties.
- Athletes will be placed according the aggregate penalties over both rounds and the time incurred in the second round.

Jump-off (if any)	No
Speed/Fixed time	350 m/min
Obstacles height:	max 110 cm, no water-jump
Number of horses per athlete	1
Number of Starters:	50
Total prize money:	16 riders are placed 1 prize of honour by AJA, 16 Plaques by AJA 16 prizes in kind by organizer

The 16 best competitors receive points for the AJA Challenge Cup 2017.

**COMPETITION No: 13 Large Tour Europa Cup Time:**  
**Horses may not have participated in competitions n° 4 (Small Tour), n° 5**  
**(Medium Tour) or n° 7 (Small Tour Team competition) on Saturday.**

### Counting for the AJA Europa Cup 2017

Open only to athletes who are registered for the Europa Cup 2017.

Type of Competition: Jumping competition with 2 different rounds, without jump-off

Acc. To Article: 273.3.3.1

### Competition description:

- This competition comprises, with the same speed, two courses, identical or different, either in track or in number of obstacles or in the dimensions of the obstacles. Each athlete must participate with the same horse. Athletes, who have been eliminated or who have retired during the first round, may not take part in the second round and may not be placed.
- all clear rounds in accordance with their placing in the first round (penalties and time or penalties only, according to the conditions of the schedule).
- First round: against the clock
- Second round: against the clock. Starting order: reverse order of penalties and time in the 1st round; athletes retain their drawn order in case of equality of penalties.
- Athletes will be placed according the aggregate penalties over both rounds and the time incurred in the second round.

Jump-off (if any)	No
Speed/Fixed time	350 m/min
Obstacles height:	max 125 cm, no water-jump
Number of horses per athlete	1
Number of Starters:	50
Total prize money:	16 riders are placed 1 prize of honour by AJA 16 Plaques by AJA 16 prizes in kind by organizer

\* \* \* \* \*



## X. FACILITIES OFFERED

### 1. ATHLETES

#### Accommodation

Hotel:

Address:

Telephone:

At the expense of: The Organiser  or Athletes

Accommodated (bed and breakfast) from \_\_\_\_\_ to \_\_\_\_\_

#### Meals

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_ . Where \_\_\_\_\_

### 2. GROOMS

#### Accommodation.

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser  Athletes  from \_\_\_\_\_ to \_\_\_\_\_ .

#### Meals.

At the expense of: The Organiser  or Athletes

Meals provided from \_\_\_\_\_ to \_\_\_\_\_ . Where \_\_\_\_\_

**NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.**

## XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

### 1. DRAW

List of Draws:

Time, date and location:

### 2. COMPETITION ARENA(S)

Dimensions:

Type of Footing:

### 3. PRACTICE ARENA(S)

Dimensions:

Type of Footing:

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

**4. STABLES**

Size of boxes m x m (minimum 3m x 3m+20% 3m x 4m)

Space for organiser to include details if necessary

**5. SAFETY CUPS**

Name of Manufacturer:

**6. TIMING DEVICE**

Name of Manufacturer:

Model:

FEI Report number:

**7. SCORING/TIMING PROVIDER**

Name of the company:

Name contact person:

Contact email:

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

**8. PRIZE GIVING CEREMONY**

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is .

**9. ADVERTISING ON ATHLETES AND HORSES**

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

**10. TICKETING**

Are you selling tickets for spectators to attend your event: Yes  No   
Name of your ticketing provider:  
Web address to buy ticket:

**11. BETTING**

Betting will be authorised by the Organiser: Yes  No

**12. TRANSPORT REIMBURSEMENT HORSES / PONIES**

Transport expenses to be paid by:  
The Organiser  at \_\_\_\_\_ per km.  
The Athlete

**13. WELCOME**

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

**14. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS**

Walking distance

Organiser Shuttle Service   
Public Transport  to be paid by the Organiser  / the Athlete   
If paid by Athlete approximate cost per round trip:  
Other:

**15. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS**

Entry right to the stable area according to FEI Veterinary Regulations Art. 1023 VI.

NUMBER OF ACCREDITED PERSONS:

Athlete:  
Partner:  
Groom:  
Horse Owner: two (2) accreditations per horse acc. to FEI-Passport

## **XII. VETERINARY MATTERS**

### **1. CUSTOMS FORMALITIES**

Contact details for Customs Formalities:

Name:

Address:

Telephone:

Fax:

Email:

Opening hours:

Space for organiser to include details if necessary

### **2. HEALTH REQUIREMENTS**

#### **GENERAL**

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### **ENTRY OF HORSES**

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Space for organiser to include details if necessary

### **3. NATIONAL REQUIREMENTS**

If applicable please provide:

Space for organiser to include details if necessary

### **4. PONIES**

FEI Veterinary Regulations, Chapter IV:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

**5. INJURY SURVEILLANCE**

FEI Veterinary Regulations, articles 1036, 1039 and 1040:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

**6. TRANSPORT OF HORSES**

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE**

**7.1. PASSPORTS. FEI General Regulations Article 137**

**For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs, in CSIP or in CSICH Cat. A in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2).

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex II of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations Article 1028**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of

	Course	the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

**7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations Article 1032**

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

**7.4. HORSE INSPECTIONS. FEI Veterinary Regulations Article 1033, Table 2**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

**7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations Article 1034**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

**8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VI**

**8.1. SAMPLING. FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to Chapter VII, paragraph 3 for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

## 8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1056

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

## XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

## XIV. ADDITIONAL INFORMATION

### 1. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

#### 1.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

##### 1.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

##### 1.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### 1.2. ATHLETES AND OWNERS

##### 1.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

## 1.2.2. Additional Liability Information

Space for organiser to include reference to National Laws when necessary

## 1.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

## 2. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent.

Protest and appeal forms are available on the FEI website:

Protests: <http://inside.fei.org/sites/default/files/FEI%20Protest%20Form.pdf>

Appeals: <http://inside.fei.org/sites/default/files/FEI%20Appeal%20Form.pdf>

## 3. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

## 4. STEWARDING

- If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.



- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.
- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

### 5. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

### 6. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

### 7. ADDITIONAL INFORMATION FROM THE OC

Space for organiser to include any additional information

# CHECKLIST FOR DRAFT SCHEDULE JUMPING 2017



## Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes	Age of Horses
<b>Olympic Games/WEG</b>	As of 18 <sup>th</sup> year	Min 9 y.o.
<b>Continental Championships Senior</b>	As of 18 <sup>th</sup> year	Min 8 y.o.
<b>Regional Championships/Games</b>	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year if height of obstacles max.1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
<b>World Cup Final</b>	As of 18 <sup>th</sup> year	Min. 9 y.o.
<b>Nations Cup Final</b>	As of 18 <sup>th</sup> year	Min. 8 y.o.
<b>CSI-W1*-5*/CSIO-W1*-5*</b> Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o. Min. 7 y.o. Min. 7 y.o. Min. 7 y.o.
<b>CSI3*-5*/CSIO1*-5*</b> Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year with permission of their NF As of 14 <sup>th</sup> year " " As of 12 <sup>th</sup> year " "	Min. 7 y.o.
<b>CSI2*</b> Power and Skill or Derby Grand Prix /Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 16 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CSI1*</b> Power and Skill or Derby Other Competitions Other Competitions if height max. 1.30m	As of 18 <sup>th</sup> year As of 14 <sup>th</sup> year with permission of their NF As of 12 <sup>th</sup> year " "	Min. 6 y.o.
<b>CH-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CSI/CSIO-Y</b>	As of 16 <sup>th</sup> year to end 21 <sup>st</sup> year	Min. 7 y.o.
<b>CH-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 7 y.o.
<b>CSI/CSIO-J</b>	As of 14 <sup>th</sup> year to end 18 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIO-Ch/CH-Ch</b>	As of 12 <sup>th</sup> year to end 14 <sup>th</sup> year	Min. 6 y.o.
<b>CSI/CSIOP/CH-P</b>	As of 12 <sup>th</sup> year to end 16 <sup>th</sup> year Ponies must be registered as ponies with the FEI	Min. 6 y.o.
<b>CSIU-25</b>	As of 16 <sup>th</sup> year to end 25 <sup>th</sup> year As of 14 <sup>th</sup> year if height max. 1.40m	Min. 7 y.o.
<b>CSIV</b>	As of 45 <sup>th</sup> year for women and 49 <sup>th</sup> for men	Min. 6 y.o.
<b>CSIAm</b>	As of 12 <sup>th</sup> year for CSIAm-B As of 14 <sup>th</sup> year for CSIAm-A	Min. 6 y.o. for Cat. B Min. 7 y.o. for Cat. A;
<b>CSIYH</b>	per Art. 255.2	Min. 6 y.o. – Max. 8 y.o.
<b>CH-M-YH-S</b>	As of 18 <sup>th</sup> year or 16 <sup>th</sup> year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

## 8. PRIZE MONEY DISTRIBUTION

### Standardised prize money distribution

**Chart 1:** Prize money distribution with **25%** of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000.-	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	25	10'000.-	25	10'000.-
2		20	8000.-	20	8000.-
3		15	6000.-	15	6000.-
4		10	4000.-	10	4000.-
5		7	2800.-	7	2800.-
6		5.5	2200.-	5.5	2200.-
7		4	1600.-	4	1600.-
8		3	1200.-	3	1200.-
9		3	1200.-	3	1200.-
10		2.5	1000.-	2.5	1000.-
11		2.5	1000.-	2.5	1000.-
12		n/a	2.5	1000.-	2.5
total	40'000	100	40'000.-	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<p><b>5 athletes:</b> winner gets prize for 1<sup>st</sup> (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5<sup>th</sup> place (7%). The prize for 6<sup>th</sup> (5.5%) is then given to the winner, the prize for 7<sup>th</sup> (4%) is given to the 2<sup>nd</sup> placed athlete, the prize for 8<sup>th</sup> (3%) is given to the 3<sup>rd</sup> placed athlete, the prize for 9<sup>th</sup> (3%) is given to the 4<sup>th</sup> placed athlete and the prize for 10<sup>th</sup> (2.5%) is given to the 5<sup>th</sup> placed athlete. The prize for 11<sup>th</sup> (2.5%) is then given to the 1<sup>st</sup> place athlete and the prize for 12<sup>th</sup> (2.5%) is given to the 2<sup>nd</sup> placed athlete.</p> <p><b>10 athletes:</b> winner gets prize for 1<sup>st</sup> (25%) and 11<sup>th</sup> (2.5%), second placed gets prize for 2<sup>nd</sup> (20%) and 12<sup>th</sup> (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3<sup>rd</sup> to 10<sup>th</sup> place.</p>					

**Chart 2:** Prize money distribution with **33%** of prize money offered to the winner

N° of starters	up to 11	12-48		over 48	
N° of prizes	Same as the number of starters who finish the competition	12		more than 12	
Prize money	40'000	40'000.-		40'000.-	
		%		%	
winner	All athletes having completed the competition receive prize money, to be distributed according to the percentages at right from the 1 <sup>st</sup> placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 <sup>th</sup> place, are then distributed in descending order starting again with the 1 <sup>st</sup> placed athlete until there are no more prizes to be distributed.  See examples below*.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12		n/a	1	400	1
total	40'000	100	40'000	100	40'000
*Examples:				OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes is to be stated in the Schedule.	
<p><b>5 athletes:</b> winner gets the prize for 1<sup>st</sup> (33%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5<sup>th</sup> place (6%). The prize for 6<sup>th</sup> (4.5%) is then given to the winner, the prize for 7<sup>th</sup> (3%) is given to the 2<sup>nd</sup> placed athlete, the prize for 8<sup>th</sup> (2.5%) is given to the 3<sup>rd</sup> placed athlete, the prize for 9<sup>th</sup> (2%) is given to the 4<sup>th</sup> placed athlete and the prize for 10<sup>th</sup> (2%) is given to the 5<sup>th</sup> placed athlete. The prize for 11<sup>th</sup> (1%) is then given to the 1<sup>st</sup> placed athlete and the prize for 12<sup>th</sup> (1%) is given to the 2<sup>nd</sup> placed athlete.</p> <p><b>10 athletes:</b> winner gets prize for 1<sup>st</sup> (33%) and 11<sup>th</sup> (1%), second placed gets prize for 2<sup>nd</sup> (20%) and 12<sup>th</sup> (1%); the remaining athletes receive the prize money for their placing as per the percentages from 3<sup>rd</sup> to 10<sup>th</sup> place.</p>					

updated 17 October 2011

In case of a tie for the 12<sup>th</sup> place in a competition with 12 to 48 starters, the prize money foreseen for the 12<sup>th</sup> place will be divided equally among the athletes concerned.

**For Competitions run in two rounds with more than 12 starters in 2<sup>nd</sup> round:**

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:**

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

**The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.**

Space for organiser to include details if necessary

**IMPORTANT**

**The total amount of prize money shown for each Competition in the schedule must be distributed.** (FEI General Regulations articles 127 and 128)

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional created prizes for athletes placed beyond twelfth (12<sup>th</sup>) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13<sup>th</sup>) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12<sup>th</sup>)

**IMPORTANT**

\*: Maximum Number of starters per competition: 100.

If more than 100 starters are declared, the OC must split the class and provide the equivalent amount of prize money for the additional Competition. OCs may apply either of the following methods for splitting the Competition:

**The competition is split into two groups before it starts. There may be a different number of starters in each group. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group.**

OR

**The competition is run as one single competition and split afterwards into two groups and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. NB: In this case separate results must be sent to the FEI for each of the two groups, e.g. results for Competition 1a and for Competition 1b.**

**In both cases above each group must offer the same amount of prize money as indicated for the original Competition.** For the avoidance of doubt, it is the number of declared starters in the Competition, not the actual number of starters, that determines whether the Competition must be split.

## XV. ANNEXES

### 1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:**

Name\*:

First Name\*:

E-Mail\*:

Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

---

**FEI ID<sup>1</sup>:**

Name\*:

First Name\*:

E-Mail\*:

Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

---

**FEI ID<sup>1</sup>:**

Name\*:

First Name\*:

E-Mail\*:

Access Rights\*:  Admin<sup>2</sup>  Consult<sup>3</sup>

**Events<sup>4</sup>:**

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* **Mandatory Fields**

## **2. RESULTS**

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSIOs/Championships and Games; the file can be downloaded using the following link:

<http://inside.fei.org/fei/your-role/organisers/jumping/results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID number of Riders.**

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

**THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST**